

Instructions to file a grievance:

The Forensic Evaluation Service Center (FESC) Clients Rights Officer (CRO) shall be responsible for accepting any grievance filed, in writing, by any individual receiving services in an FESC program or any other person or agency on behalf of the individual receiving services.

Michelle Spalding, CRO
(513) 869-4014
Dr. Erin Nichting, CRO
(513)869-2010

1244 Nilles Road, Suite #9
Fairfield, OH 45014

Hours Available 8:30 a.m. - 4:30 p.m.

All staff and contractors are familiar with this policy and are available to explain any aspect of this policy, the grievance procedure, and the non-discrimination policy.

- The results of this evaluation are NOT confidential.
- The results will be provided to the court.

I have read and/or been informed of my rights and the non-confidential nature of this evaluation:

This information was explained to me by:

Legal Examiner or other FESC staff member
Printed NAME:

Date:

Or you can file with these agencies:

Butler County Mental Health and Recovery Services Board 5963 Boymel Drive Fairfield, OH 45014 (513) 860-9240	Mental Health Recovery Board Serving Warren & Clinton Counties 201 Reading Rd, Mason, OH 45040 513-695-1695
Ohio Mental Health & Addiction Services 30 East Broad St. Columbus, OH 43215-3430 614 466 2596	Ohio Board of Psychology 77 S. High St., 18 th Floor Columbus, OH 43266-0321 614-466-8808
Preble County Mental Health & Recovery Services Board 225 North Barron Street, Eaton, Ohio 937-456-6827	Ohio Counselor & Social Worker Board 77 S. High Street, 16 th Flr. Columbus, OH 43266-0340 1 614 466 0912
Highland & Pike Counties Paint Valley ADAMH Board 394 Chestnut St. Chillicothe, OH 45601 1-800-906-6757 contactus@pvadamh.org	State of Ohio Medical Board 77 S. High St, 17 th Floor Columbus, Oh 43266-0315 614-466-3934
Attorney General's Office Medicaid Fraud Control Section 101 E. Town Street Columbus, OH 43215 614 466 0722	Ohio Disability Rights Law & Policy 200 Civic Center Drive, Suite 300 Columbus, OH 43215 Phone: 614-466-7264 or 1-800-282-9181 (Toll-free in Ohio only) Fax: 614-644-1888
U.S. Dept. of Health & Human Services, Offices for Civil Rights, Region V, Regional Mgr. 233 N. Michigan Avenue, Suite 240 Chicago, Illinois 60601 312-886-5078	

Forensic Evaluation Service Center

***Rights of Individuals Receiving Forensic
Evaluation Services***

**1244 Nilles Road, Suite #9
Fairfield, OH 45014
Phone: 513-869-2010 & 513-869-4014
ForensicServices@fesc-oh.org**

FESC OAC 5122-26-18

Forensic Evaluation Service Center will assess all persons without regard to **race, ethnicity, age, color, religion, sex, national origin, sexual or affectional orientation, disability, economic circumstances, HIV infection, AIDS-related complex, AIDS, or veteran status.**

Reasonable accommodation for those who have physical disabilities or under such circumstances that other accommodations are needed. These could include auxiliary aids for hearing-impaired and sensory-impaired persons or the use of videoconferencing equipment. We will verify that neither we nor you are being recorded and that we will provide as much confidentiality as we would if we were meeting face-to-face under the same circumstances.

There is no distinction in eligibility availability or in the matter of providing mental health assessment services or alcohol/drug assessment services for anyone, including anyone who identifies as **those listed above.** All persons and organizations who refer persons for services are advised to do so without regard to **the above-listed criteria.**

This policy shall be provided to and discussed with all individuals being evaluated before initiating the evaluation when possible. When services are provided, the individual shall be advised immediately of pertinent rights, such as the right to consent to or refuse the offered assessment and the consequences of that agreement or refusal. If receiving a written copy and/ or verbal explanation is to be delayed, documentation stating the situation will occur. Documentation of receiving either the oral explanation or the written policy must be reflected in a written statement and signed by the person facilitating these rights.

FESC will offer the option of an in-person or virtual format evaluation, where appropriate. Any defendant can choose not to participate in a virtual evaluation format.

Staff providing information, referral, consultation, education, prevention, and training services to individuals and community recipients shall arrange to provide a written version of this policy upon request.

The final report is NOT confidential. A copy will be provided to the court or agency. This is a court-ordered assessment, and these are not treatment services.

Rights of Individuals Being Provided Services through Forensic Evaluation Service Center

- To be treated with consideration and respect for personal dignity.
- To be evaluated in a physical environment, affording as much privacy as feasible.
- To service in a humane setting, which is the least restrictive possible if such setting is under the control of the forensic center.
- **To be informed of the purpose and procedures of the evaluation service and be informed that this evaluation is NOT CONFIDENTIAL.**
- To agree to participate in or refuse the forensic evaluation services and to be informed of the probable consequences of refusal.
- To freedom from unnecessary restraint or seclusion if such restraint or seclusion is within the control of the forensic center.
- To exercise all or any of these rights without reprisal in any form.
- To be advised of and refuse observation and assessment by techniques such as one-way vision mirrors or recordings of any kind, unless as ordered by the state or court, in which case the evaluatee has the right to refuse such techniques.
- To not be discriminated against in the provision of service due to race, ethnicity, age, color, religion, sex, national origin, sexual or affectional orientation, disability, economic circumstances, HIV infection, AIDS-related complex, AIDS, or veteran status.
- To file a grievance.
- To have oral and written instructions for filing a grievance, including an explanation that filing a grievance is exclusively an administrative proceeding within the mental health system and will not affect or delay the outcome of the criminal charge.
- To be fully informed of all rights afforded them by Ohio Administrative Code 5122-26-18.